EMC InfoArchive Connector for SharePoint

Unify the disorder, optimize storage & achieve consistent information governance.

ESSENTIALS

Restore Order

- Archive all SharePoint content
- Reduce database size for faster backup and recovery
- Accelerate migrations to newer SharePoint versions

Enable SharePoint governance

- Apply retention and deletion policies to archived SharePoint content
- Expire sites when projects are completed but archive site content for governance and compliance
- Enable rapid search and eDiscovery for internal audits and legal purposes

Efficient

- Rapid data access
- Better application performance
- Ingest structured and unstructured information

Consolidated

- A single view of SharePoint content and associated data

RESTORE ORDER AND ENSURE COMPLIANCE

Is your organization storing large amounts of unstructured data in SharePoint, causing expenses to rise and SharePoint's performance to decrease? Do you consider SharePoint to be a jack of all trades but a master of none? Are you maintaining redundant and multiple versions of SharePoint? Are you struggling to ensure compliance for regulated or valuable company information in SharePoint?

These are problems that are face by many companies that have adopted SharePoint as a portal for team collaboration and informal document management. But when your needs for information governance and process management exceed SharePoint's built-in capabilities, you're faced with difficult choices. You can let your important content and collaborative processes operate in risky, ungoverned, and expanding silos; incur the high cost of adding custom features to SharePoint; or force your users into other unfamiliar environments.

Now with the EMC InfoArchive Connector for SharePoint you can address all these challenges with a comprehensive archiving strategy.

ARCHIVING FEATURES

The ability to reduce the size of a SharePoint database and to retain regulated or valuable information from older versions are the primary features of EMC InfoArchive. But just how you decide what and when to archive depends on your business needs. If you are looking to control the disorder and reduce the overall footprint of your current SharePoint, InfoArchive provides immediate short-term storage optimization. SharePoint archiving with InfoArchive not only meets your current needs of managing the swelling amounts of content but can also become a core component of your long-term information management and governance Strategy. Another challenge resolved by SharePoint archiving is version migration, site expiration, and decommissioning of redundant or legacy versions. Here InfoArchive can apply consistent retention and disposition policies against the information ingested from SharePoint and provide configurable access for audits.

ENABLE SHAREPOINT GOVERNANCE

SharePoint has organically become a business critical repository for intellectual property and project documentation. So why isn't it governed as one? As SharePoint adoption expands, fast-growing volumes of unstructured intellectual property content needs to be managed consistently with its related structured data. All Information, SharePoint content and structured data, is protected and organized in a single unified archive for better management. For example, what should be kept, for how long, and what can be defensibly deleted? Now with all your sensitive and regulated information in a unified archive you can research IP and project information with greater contextual insight. And now, Both IT and legal teams can respond rapidly to regulatory audits and eDiscovery requests. In addition, whether companies are deploying single or multiple SharePoint environments, they can secure and centralize content for long-term archiving with InfoArchive.

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CONSOLIDATE AND UNIFY SHAREPOINT DISORDER AND OPTIMIZE STORAGE

IT teams are under pressure to roll out new SharePoint functionality and meet the demands of additional business users, but their main challenge will be managing not only the growing document libraries and sites, but also the expansion and disorder of SharePoint content. IT teams are faced with growing indexes, aging data repositories, site proliferation, and the need to actively manage SharePoint environments. EMC InfoArchive optimizes SharePoint by archiving data from single or multiple SharePoint environments into a unified archive that can take advantage of lower tiered storage. SharePoint administrators can further optimize environments with site expiration. By archiving seldom accessed or inactive site content, you can retain and maintain content accessibility. Once archived, SharePoint administrators can confidently expire or remove these sites from the active SharePoint environment. With inactive SharePoint content residing in EMC InfoArchive, your active SharePoint indexes are accelerated. With less data residing in the SharePoint environment, IT departments experience faster backup and recovery and are better prepared for migrations and upgrades.

FUNCTIONALITY

The EMC InfoArchive Connector for SharePoint enables customers to configure SharePoint queries that will identify content that has been designated to be archived. Based on a configurable schedule the InfoArchive Connector for SharePoint will run the configured queries and collect a copy of all the content meeting the selection criteria. The connector will collect any SharePoint list item and filters can be configured to selectively archive sites, sub sites and lists. All binary content is collected and all associated metadata is extracted during the selection process, ensuring flexibility and consistency when content is transformed into InfoArchive.

Once all archive content has been identified and collected, the InfoArchive Connector for SharePoint generates an InfoArchive compliant SIP file. In order to monitor the items that have been archived, the connector creates an archive list in SharePoint. This list can then be used by a configurable SharePoint process to initiate and manage the purging of the content that has been archived. The connector can receive the InfoArchive Purge Confirmation message but ultimately the deletion and purge process must adhere to the organization's information governance policies and procedures. To simplify the configuration of a SharePoint Archive Holding in InfoArchive, a standard configuration template that can be customized is available with the connector.

Extracted SharePoint content can be tracked during the archiving process with InfoArchive, from extraction to the ingestion. If enabled, the InfoArchive Connector for SharePoint creates and populates two lists that can be viewed by an admin on the SharePoint site. One list is used to track each individual item and is aimed at the customer's tracking records, the other list is aimed at the InfoArchive connector and records lists that have been extracted, with the extraction time and status. It allows the connector to identify the items that have been added or updated since the last extraction.

EMC INFOARCHIVE IS THE ONLY PRODUCT BASED ON OPEN STANDARDS THAT ARCHIVES STRUCTURED AND UNSTRUCTURED CONTENT AT SCALE ACROSS AN ENTERPRISE.

CONTACT US

To learn more about how EMC products, services, and solutions can help solve your business and IT challenges, **contact** your local representative or authorized reseller—or visit us at **www.EMC.com.**

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