

# HP TRIM Module for SAP Integration

Data sheet



The HP TRIM module for SAP integration captures and organises SAP ArchiveLink documents and SAP metadata automatically across the enterprise for review by both SAP and non-SAP users. With HP TRIM for SAP integration, you get more efficient information sharing and control of your enterprise SAP information.

## Increase information sharing and control of your SAP documents

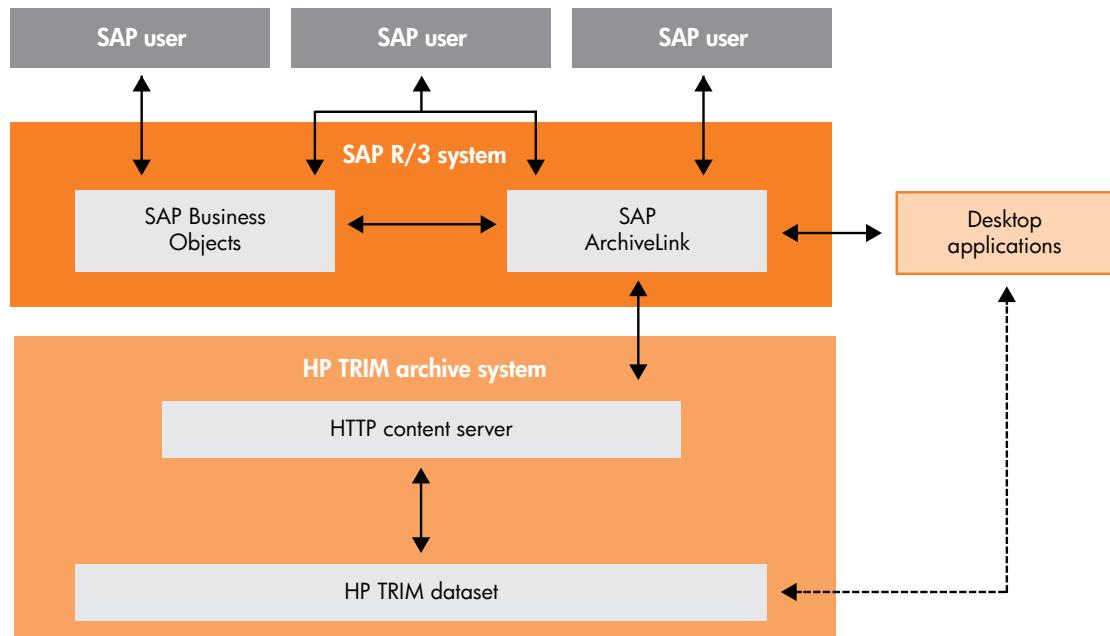
Many organisations have adopted the SAP NetWeaver platform as the basis for many business applications. They realise that managing SAP documents effectively is essential to business success. SAP NetWeaver Application Server works as a web application server to SAP solutions and contains a service called SAP ArchiveLink that links archived documents and application documents that have been entered in an SAP system.

But how can you share these documents with non-SAP users and meet regulatory requirements while still maintaining the control and security of the information?

HP TRIM software enables you manage and secure your enterprise information, from electronic to physical records, from creation to ultimate disposal. The HP TRIM module for SAP integration provides document and record management for SAP ArchiveLink documents and SAP metadata, allowing you to store all important corporate documents in a single system. As a result, you can apply enterprise compliance policies across critical financial information and allow non-SAP users to review information created in SAP without the need to use or learn the SAP system.

## Integration architecture

You can access SAP documents from SAP as well as from the HP TRIM user interface through automated metadata capture.



## Find SAP information quickly when you need it

HP TRIM for SAP integration works with HP TRIM software to provide an SAP-certified document repository for SAP ArchivLink. With HP TRIM for SAP integration, you can store, retrieve and update SAP information from a single location.

HP TRIM for SAP integration lets you store information from SAP ArchivLink into a container of related information so that you get a single view of all of the information you need, without having to run the SAP application. For example, a supplier manager can view all invoices for a particular supplier outside of the SAP system. This increases efficiency in accessing the information you need when you need it and supports broader information sharing.

## Get comprehensive document and record management

In addition to information sharing, HP TRIM for SAP integration provides comprehensive document and record management services to SAP users, including:

- Automatic archiving of documents as part of an SAP WebFlow process
- Automatic archiving of incoming documents to SAP transaction codes through bar codes
- Ad hoc archiving of incoming documents
- Automatic archiving of documents produced by SAP SmartForms, such as print, fax or email documents, and their association with SAP Business Objects
- Automatic registration of SAP print lists containing snapshots of SAP data at any given time
- Archiving of SAP datasets

## Key features and benefits

- Captures SAP documents through SAP Archivelink for information sharing and document and records management
- Automatically captures SAP extended metadata so that you can create meaningful titles within HP TRIM, including business objects (invoices, orders, reports), clients, data and details
- Organises SAP Archivelink information into context or containers of related information for a centralised view of the information
- Allows you to apply enterprise compliance policies across critical financial information
- Enables non-SAP users to review information from SAP without needing to use or learn the SAP system
- Stores SAP documents automatically into appropriate client folders, leveraging powerful information management structures of HP TRIM

## A complete solution

### Comprehensive training

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## For more information

For more information on HP TRIM documentation, evaluation software and QuickSpecs, please visit HP TRIM Web site: [www.hp.com/go/hptrim](http://www.hp.com/go/hptrim)

For details on best practices, insight from industry experts and blogs, visit HP Information Management Digital Hub: [www.hp.com/go/imhub/trim](http://www.hp.com/go/imhub/trim)



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